

Minutes: Leesburg Planning Commission March 21, 2002

The Leesburg Planning Commission met on Thursday, March 21, 2002 at 7:00 p.m. in the Council Chambers at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Lee Phillips, Randy Hodgson, Nancy Kitchens, Doug McNeely, Mike Freda, Renee Lafollette and Jennifer Moore.

CALL TO ORDER:

The meeting was called to order at 7:00 p.m.

ROLL CALL:

Present: Chairman Cliff Vaughan
Vice-Chairman Cable
Commissioner Minchew
Commissioner Werner
Commissioner Zawacki
Commissioner Kennedy
Councilmember Umstattd (Arrived at 7:04 p.m., left 9:30 p.m.)
Commissioner Schonberger (Arrived at 7:40 p.m.)

ADOPTION OF AGENDA

Commissioner Cable made a motion to amend the agenda to add an item to the agenda. Commissioner Cable requested that the recognition of Ms. Kitty Kearns be added to the agenda prior to Adoption of Minutes.

Motion: Cable
Second: Kennedy
Carried: 6-0, Schonberger was absent

RECOGNITION AWARD

Chairman Vaughan thanked Ms. Kearns for her service with the Town and Planning Commission and presented her with a gift and a certificate from the Commission.

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ADOPTION OF MINUTES:

Commissioner Kennedy made a motion to approve the minutes of March 7, 2002 as amended.

Motion: Kennedy

Second: Cable

Carried: 6-0, Schonberger was absent

REMARKS BY PETITIONERS

None

PUBLIC HEARINGS:

None

SUBDIVISION AND LAND DEVELOPMENT:

None

ZONING:

None

COMPREHENSIVE PLANNING:

PREVIEW – CAPITAL IMPROVEMENTS PROGRAM – Michael Freda,
Budget Officer

Mr. Freda gave a brief presentation on the CIP and opened the floor up for questions.

ZM 2001-05, STRATFORD PROFFER AMENDMENT – Nancy Kitchens, Senior
Planner

Ms. Kitchens gave a brief update regarding this application and asked the Commission if there were any outstanding questions from the Commission.

Commissioner Minchew recused herself from this application.

Mr. Bill Keefe, representative for the applicant came forward to discuss the application with the Commission.

Commissioner Schonberger made a motion to approve staff's motion subject to further proffer modification to clarify that the proffers shall be applicable in the event that the

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FAA authorizes or consents to the construction of a building of any height in excess of 45 feet and to further proffer modification to address the additional trees and other plantings to affect to overall appearance of the improvements that have been proposed as referenced in the letter dated March 6, 2002 from Stratford.

The motion dies for lack of a second.

Commissioner Kennedy made a motion to deny the application.

Motion: Kennedy
Second: Werner
Carried: 5-1-1 with Schonberger voting
Nay and Minchew recusing herself

Commissioner Schonberger requested that when this application moves to Town Council that staff have the proffers revised as indicated prior to Council viewing them.

SE 2001-10 – LOT 4, CARDINAL INDUSTRIAL PARK – Nancy Kitchens, Senior Planner

Ms. Kitchens gave an update on this application. She also showed the Commission a video of Craftsman Auto Body, which gave the Commission insight on how an auto body shop is run. Ms. Kitchens also answered questions from the Commission.

Ms. Linda Unkefer, representative for the applicant, came forward to speak and answer questions.

Mr. John Dunswiler, Manager of Leesburg Honda/Toyota, was present.

Mr. Darrell Gyten, Morgan Keller, Inc., Project Manager, was present.

Mr. John Enzinger, CMW Group, representative for the architect, was present.

Mr. Dave Hyman, DLH Environmental Corporation, representative for the applicant was present.

Mr. Hyman came forward to answer environmental questions from the Commission.

The staff, applicant and Commission decided that once staff felt all questions had been answered they would bring this application back to the Commission for a vote.

SE 2001-09, LOT 11, CARDINAL INDUSTRIAL PARK – Nancy Kitchens, Senior Planner

Ms. Kitchens gave a brief update of this application.

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Ms. Linda Unkefer, representative for the applicant came forward to answer any questions.

Vice Chairman Cable made a motion to approve the application as submitted by staff.

Motion: Cable
Second: Schonberger
Carried: 7-0

COUNCIL REPRESENTATIVE'S REPORT:

None

STAFF AND COMMITTEE REPORTS:

Mr. Phillips gave a brief update regarding the Zoning Ordinance. He stated that staff would like to schedule a worksession for April 4th at 6:00 p.m. and then bring the Zoning Ordinance to the Commission on April 18th for a public hearing.

BUDGET PRESENTATION – Lee Phillips, Acting Director

Staff presented to the Commission the Departmental budget presentation.

OLD AND NEW BUSINESS:

Commissioner Kennedy asked that the Commission lobby the Council for passage of the broadcast of the Planning Commission meetings by Adelphia.

ADJOURNMENT:

There being no further business the meeting adjourned at 10:00 p.m.

PREPARED BY:

APPROVED BY:

Jennifer Moore, Commission Clerk

Cliff Vaughan, Chairman